

**DISTRIBUTION OF BROCHURES**

Brochures are printed for the Winter/Spring, Summer, and Fall seasons and are distributed in school offices, Fayette County Administration, Library, and Fayette County Parks and Recreation Department facilities.

**MISTAKES HAPPEN**

Occasionally there may be an error in days, times, registration requirements, or fees in this brochure. When such errors do occur, our staff will do everything possible to correct the situation promptly. Thank you for your patience and understanding should these situations arise.

**CLASS STATUS**

Classes that do not attain the minimum enrollment will not be charged an administration fee. If a class or program is cancelled for insufficient enrollment, a refund or credit will be issued. The credit for the amount paid must be used for another program/class/trip and should be used by the end of the next brochure's offerings. All credits must be used by the end of the calendar year.

**OUT-OF-COUNTY REGISTRATION**

Recreation classes/programs/trips are open to out-of-county registrants on a space available basis. Out-of-county fees will reflect a 50% surcharge in addition to the printed fee.

**FEES AND PAYMENTS**

Payment of fees is required at the time of registration. After the second class, registration will be closed and no late registrations will be accepted.

**CONTACTS**

Some programs listed in this brochure are administered by contract individuals or clubs who use county facilities. If a contact name and phone number are listed, please call the individual to obtain more information.

**RISK INVOLVEMENT**

Many of our programs involve strenuous activities and a certain degree of risk. Inquire with staff for further information regarding the amount of activity expected of participants and the risks, if any, normally associated with the program. By registering for an activity, the registrant acknowledges that he/she is aware of the risks, is physically capable of participating in the activity, and voluntarily accepts any risks involved.

**INSURANCE**

Individual accident and health insurance is not provided by the county for participants in our department programs.

**SUPPLY LISTS**

Some classes require a supply list that you will be given at the time of registration. Other classes may have supplies at the first class. Payment for these supplies is paid directly to the instructor.

**AGE REQUIREMENTS**

Each class/program has a minimum and/or maximum age requirement. The participant must meet this age requirement within the duration of the class/program. Failure to adhere to these policies will result in loss of registration fee.

**GIFT CERTIFICATES**

Gift certificates are available for any amount and will fit your needs for holidays or birthdays. They may not be redeemed for cash but can be applied to any program/event/league.

**TREE/BENCH PROGRAM**

Contact Fayette County Parks and Recreation Department for information on honoring someone with a tree or bench within our parks.

**SPEAKERS' BUREAU**

Clubs, groups, PTO's: Invite one of our staff members to your meeting and let us keep you informed of our goals and objectives, new programs being planned, and how your tax dollars are being spent for parks and recreation opportunities within Fayette County.

**PICTURES**

Pictures are often taken of participants in our programs/ events/ leagues using our facilities. We reserve the right to publish these pictures in our publication or web site. If you do not want your picture taken, please let us know upon registration or before we snap that picture-perfect pose.

**SEVERE WEATHER POLICY**

Fayette County has made significant strides in preparing for and warning the public about severe weather. If early warning sirens are activated, programs/leagues could be immediately delayed or cancelled for a general time period.

**LOST AND FOUND**

Items left in any of the parks are turned in to the association concession stands or our offices. We will keep the items for two weeks and then donate them to a local charity if not claimed.

**JOINT COOPERATIVE EFFORT**

Fayette County Parks and Recreation Department works closely with Fayette County Board of Education and other Parks and Recreation Departments within the county. From time to time, functions may be co-sponsored in an effort to provide comprehensive activities/events for the entire community.

**PROGRAMS**

Nothing can kill a good program faster than waiting until the last minute to register. If you would like to participate in a program/trip/ event, please REGISTER WELL IN ADVANCE of the registration deadline. At some point we must determine if enrollment is sufficient to hold the activity. If minimums are not met, we will cancel that program/trip/event. There is a point when a program/ trip/event must be modified or cancelled. All /program/trip/events require coordination in staffing, purchasing supplies, and transportation. Your cooperation will help us provide the best organization and administration of programs.

**TRIPS**

Regarding charter bus trips and trips that admission must be paid in advance, refunds will only be given if we can sell your space and ticket. No refunds for no-shows. Some of our trips have a waiting list, and if you cancel at the last minute or do not show, you may deprive someone else of being able to attend. Dates and times may be subject to change depending on the trip. Due to the economy, some trip locations adjust their open/close days after the brochure has been published. Arrive 15 minutes prior to departure time.